

ILTS 25th Annual International Congress



**ANNUAL
CONGRESS 2019**

TORONTO, CANADA

MAY 15-18, 2019



Sponsorship Prospectus



**INTERNATIONAL LIVER
TRANSPLANTATION SOCIETY**

2019.ilts.org

Dates to Remember

Exhibition and Sponsorship Ordering System (ESOS®) online www.kitsecure.org/ilts2019	1 November 2018
Diamond & Platinum Sponsorship Deadline	15 December 2018
Gold & Silver Sponsorship Deadline	15 January 2019
Exhibition/ Technical Manual Circulation	20 January 2019
Early Bird Exhibition Rate Deadline	31 January 2019
Sponsorship Deadline	20 March 2019
Deadline for Providing Satellite Symposium Program	25 March 2019
Exhibition Space Booking Deadline	1 April 2019
Congress Dates	15 – 18 May 2019

ILTS 2019 Key Facts & Contacts

Key Facts

Dates

15 – 18 May 2019
Toronto, Canada

Venue Address

The Metro Toronto Convention Centre
North Building
255 Front Street West
Toronto, Ontario

The MTCC is Canada's number one convention facility located at the heart of Toronto within walking distance to the Financial and Entertainment Districts, plentiful accommodations and public transit systems.

The ILTS congress takes place at the North Building of Canada's largest Convention Centre.

Contacts

Exhibition & Sponsorship

Lydie Buleon
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Email: ilts2019industry@kit-group.org

Conference Secretariat

Carina Schmidt
Phone: +49 30 24 603-217
Email: cschmidt@kit-group.org

Scientific Secretariat

Mirta Knezevic
Email: ilts2019science@kit-group.org

Association and Membership Services

Sumiko Tanaka
Phone: +49 30 24 603 – 349
Email: stanaka@kit-group.org

Congress Organizer

International Liver Transplantation Society (ILTS)
ILTS Headquarters
c/o K.I.T. Group GmbH
Association & Conference Management
Kurfürstendamm 71
10709 Berlin, Germany



Key Figures ILTS 2019 Congress

1500 delegates expected from 60+ countries
4 days of scientific exchange
60 Scientific Sessions
800 Abstracts
200 Oral Presentations
900 Posters and ePosters

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Welcome message

The International Liver Transplantation Society (ILTS) is a vibrant, growing organization of approximately 1200 international members. ILTS is the world's leading professional society dedicated to education, research, and management of liver disease, liver cancer, and liver transplantation.

Our mission is to promote scientific advances in liver disease and transplantation worldwide. This goal is achieved through ILTS meetings, publications, regional meetings, consensus symposia, and digital forums. Our flagship meeting, the ILTS Annual Congress, brings together key opinion leaders in hepatology, surgery, anesthesiology, oncology and infectious diseases from around the world to share a state of the art clinical, educational and research experience at the highest level.

The hallmarks of ILTS Congress are interaction and access. Scientific and networking events provide young trainees and future rising stars the opportunity to interact with world leaders in the field. Development of best practices and standards of care has elevated the practice of hepatology and liver transplantation worldwide. To date, much of the efforts of our society are focused on the development of multi-disciplinary approaches for worldwide prevention and treatment of common liver disorders such as Hepatitis, Liver Cancer and Fatty Liver Disease.

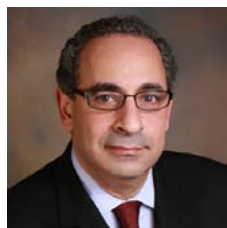
The ILTS provides multiple educational activities:

- Annual Congress
- Symposia, including single topic and Consensus Conferences
- Publications: Transplantation, one of the most cited transplant journals, is the official journal of ILTS. It is the primary vehicle for dissemination of ILTS publications, including practice guidelines.
- Web-based learning, through our dynamic, interactive website.

Please partner with ILTS in promoting and disseminating the art and science of liver transplantation for the treatment of liver disease and liver cancer around the world.



President
Nancy Kwan Man, MBBS, PhD



ILTS Treasurer
Mark Ghobrial, MD, PhD



President-Elect
Claus Niemann, MD



ILTS Secretary
John Roberts, MD

ILTS Council and Congress Program Committee

ILTS Council (2018-2019)

President

Nancy Kwan Man, MBBS, PhD
The University of Hong Kong
Hong Kong, China

President-elect

Claus Niemann, MD
University of California San Francisco
San Francisco, CA, USA

Past-president

Patrizia Burra, MD, PhD
Padova University Hospital
Padova, Italy

Treasurer

Mark Ghobrial, MD, PhD
Methodist Hospital
Houston, TX, USA

Secretary

John Roberts, MD
University of California San Francisco
San Francisco, CA, USA

Executive Director

Ben Hainsworth
K.I.T. Group GmbH
Berlin, Germany

Councilors

Yaman Tokat, MD
Florence Nightingale Hospital
Istanbul, Turkey

Francois Durand, MD
Hopital Beaujon
Clichy, France

Bijan Eghtesad, MD
Cleveland Clinic
Cleveland, USA

Hiroto Egawa MD, PhD
Tokyo Womens Medical University
Tokyo, Japan

Valeria Mas, M.S., PhD, FAST
Methodist University Hospital
Memphis, TN, USA

Gabriela Berlakovich, MD
Medical University of Vienna
Vienna, Austria

Paolo Muiesan, MD
The Queen Elizabeth Hospital
Birmingham, UK

Mohamed Rela, MD
Gleneagles Global Hospital
Chennai, India

ILTS Congress Program Committee (2019)

Program Chair

Claus Niemann, MD
University of California San Francisco
San Francisco, CA, USA

Committee Chairs

Anesthesia / Critical Care

Dmitri Bezinover, MD
Penn State College of Medicine
Hershey, PA, USA

Pediatric

Paolo Muiesan, MD
The Queen Elizabeth Hospital
Birmingham, UK

Basic Science

Valeria Mas, M.S., PhD, FAST
University of Tennessee Health Science
Center Memphis TN, USA

Radiology

Yu Fan Cheng, MD
Kaohsiung Chang Gung Memorial Hospital
and Chang Gung Kaohsiung, Taiwan

Education

Marina Berenguer, MD
Hospital La Fe
Valencia, Spain

Scholarship

Constantino Fondevila, MD
Hospital Clinic Provincial de Barcelona
Barcelona, Spain

Pathology

Nancy Jimin Liu, MD
Halton Healthcare Oakville
Ontario, Canada

Vanguard

Prashant Bhangui, MBBS, MS
Medanta, The Medicity
Gurgaon, India

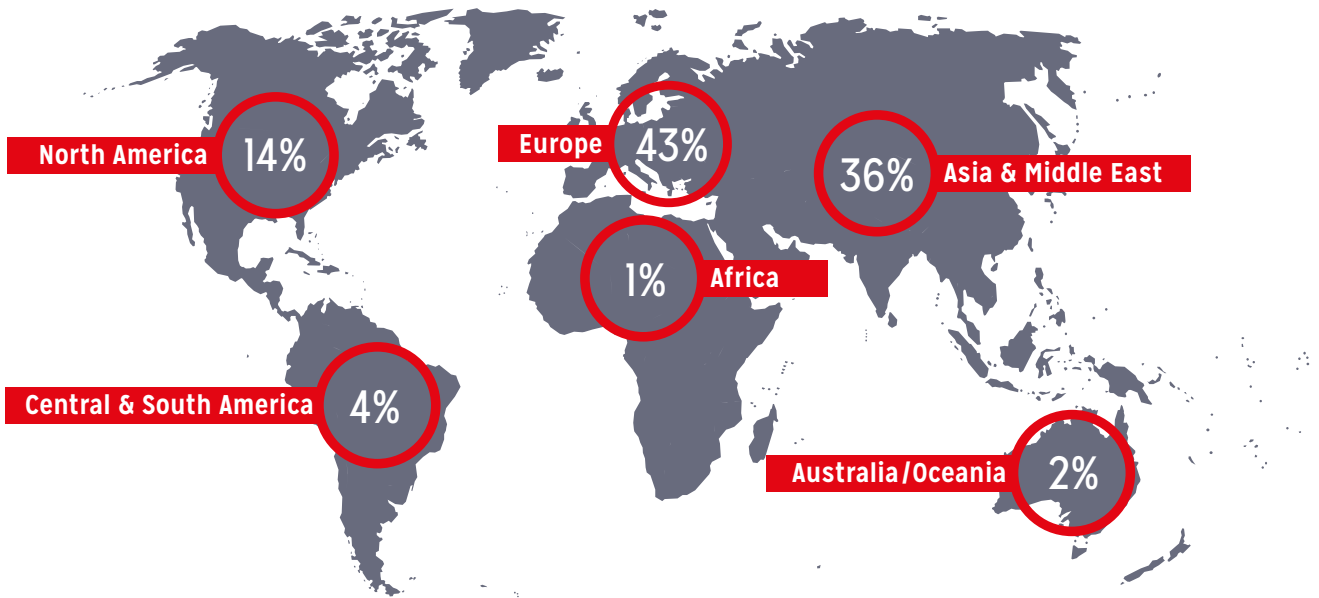
ILTS 2018 Congress Statistics



ILTS 2018, Lisbon 23 – 26 May 2018

Participants	1140
Sessions	52
Abstracts	759
Oral Presentations	182
Posters	527
ePosters	268
Surgical Videos	18

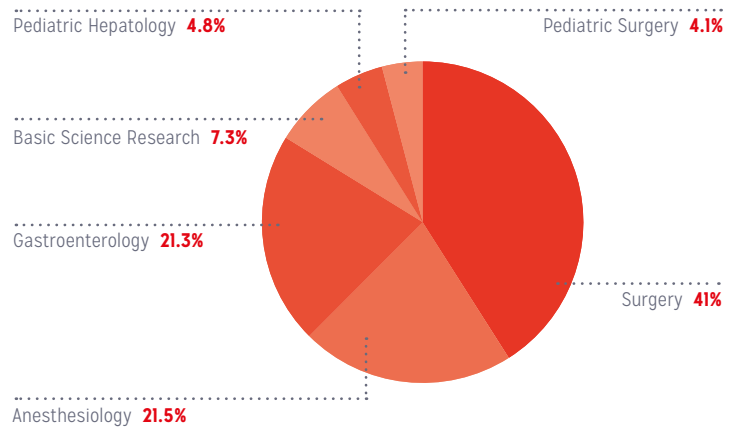
Distribution of Delegates over Continents



Delegate Home Countries – Top 10

Country	Registration
United States	135
China	98
United Kingdom	94
Republic of Korea	85
India	71
Turkey	63
Italy	59
Spain	54
Germany	50
France	48

Delegates field of Specialisation



Industry Partners

International Liver Transplantation Society (ILTS) would like to thank all exhibitors and sponsors attending the past two congresses.

Astellas

Baskent University - Turkey

Belmont Instrument Corporation

Biotest AG

Bridge to Life (Europe) Ltd.

CSL Behring

CytoSorbents Europe GmbH

Elements Communications

Erbe Elektromedizin GmbH

European Association for the Study of the Liver (EASL)

European Society for Organ Transplantation (ESOT)

Gilead

Green Cross (GC Pharma)

Haemonetics

Institut Georges Lopez

Instrumentation Laboratory

Medistim ASA

MeVis Medical Solutions AG

Neovii

Novartis

Organ Assist Products B.V.

OrganOx Ltd

Organ Recovery Systems

Smisson Cartledge Biomedical

Transmedics

Transplantation (WK)

Turkish Transplant Society Foundation

University Hospital Zurich



Why Be a Part of ILTS 2019?

7 reasons why you should be part of ILTS 2019

- **1** Access to the worldwide platform that gathers a community of specialists directly engaged in Liver transplant
- **2** Get the opportunity of visibility and face-to-face contact with the world leaders in liver transplantation
- **3** Be part of the future, interact with young, up-and-coming investigators, and the ILTS Vanguard group
- **4** Be identified as the young scientific generation’s supporter
- **5** Introduce your latest developments, products and services to the worldwide community of liver transplant professionals
- **6** Increase your brand, products, service and organization’s exposure
- **7** Enjoy vibrant networking with an expanding community in liver transplant, but also oncology, and critical care

Key Figures ILTS 2019 Congress

1500 delegates expected from 60+ countries

4 days of scientific exchange

60 Scientific Sessions

800 Abstracts

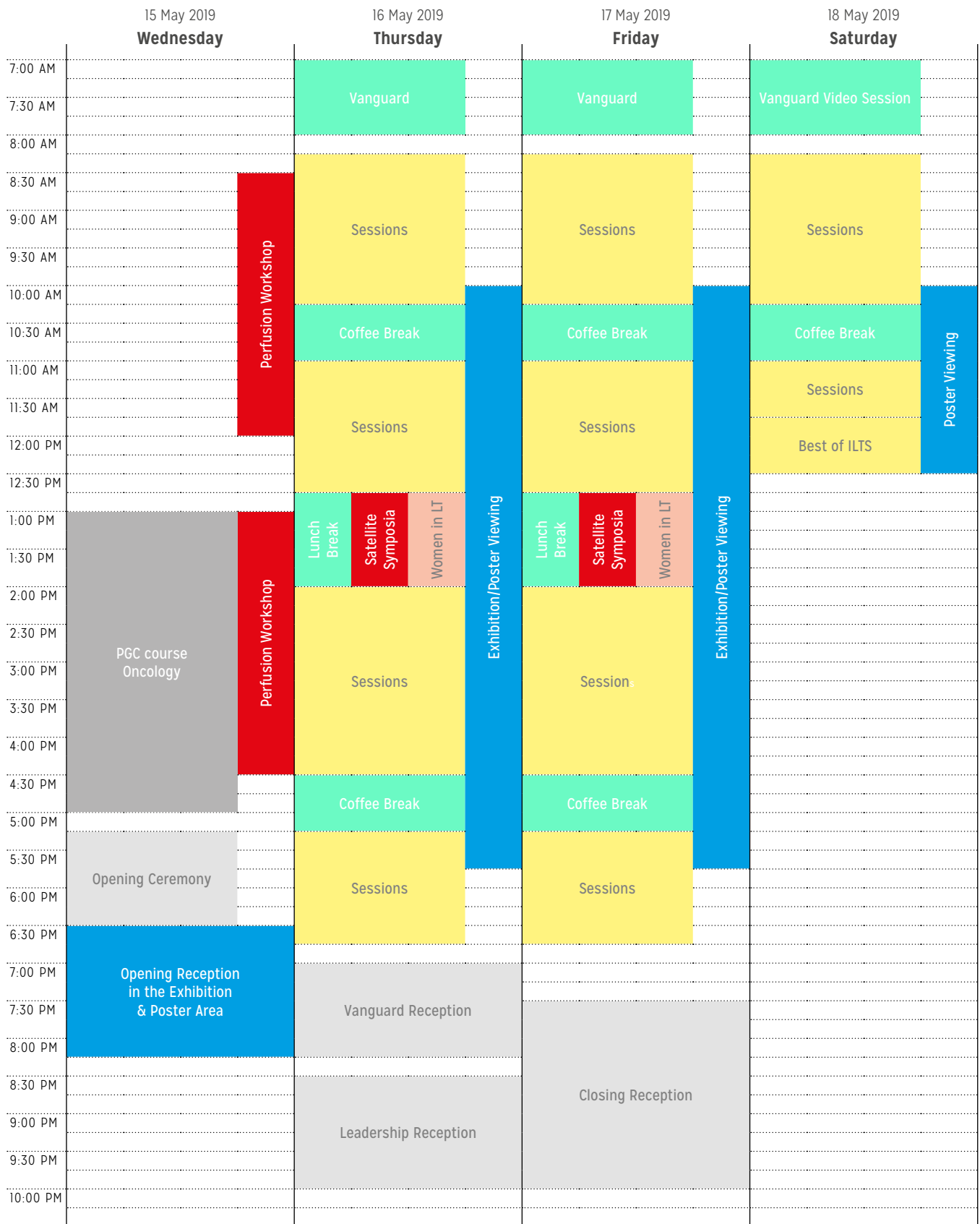
200 Oral Presentations

900 Posters and ePosters

ILTS 2019 Congress Core Topics

- | | |
|---|--|
| Acute Liver Failure | NASH / Organ Perfusion |
| Anesthesia / Critical Care Medicine | Next steps in Transplant Oncology |
| Basic Science / Translational Research | Pathology |
| Comorbidities | Pediatrics |
| Donation after Cardiac Death | Precision Transplant Medicine and AI |
| Donor Selection Criteria/patient selection/organ allocation | Quality Management-Beyond Mortality & Allograft survival |
| Hepatology (including clinical, translational and basic) | Radiology / Interventional Radiology / Molecular Imaging |
| Immunology of Rejection and ABO Incompatible Transplant | Short and Long-term Patient & Allograft Outcomes |
| Immunosuppression and Tolerance Induction | Steatosis- The Donor and Recipient |
| Liver Allocation around the World | Surgery (including clinical, translational and basic) |
| Living Donation | The bystander organs |
| Machines Perfusion | Viral Hepatitis /Alcoholic Liver diseases |
| Malignancies | |

ILTS 2019 Program Structure (Preliminary)



ILTS 2019 Sponsorship Opportunities

Sponsorship Categories

You will qualify for a sponsorship category status dependent upon the total amount of your sponsorship investment. The total investment may consist of exhibition space, advertisements, satellite symposia, and sponsorship items.

You will benefit from promotional advantages linked to your sponsorship category.

Sponsorship Category	Diamond Sponsor USD 250,000+	Platinum Sponsor USD 150,000+	Gold Sponsor USD 100,000+	Silver Sponsor USD 50,000+	Supporter No minimum contribution
Priority choice: date & slot for satellite symposium	1 st	2 nd	3 rd	4 th	
Priority choice: exhibition booth allocation	1 st	2 nd	3 rd	4 th	
Acknowledgment Logo projection during plenary sessions	✓	✓			
Logo projection in session rooms during breaks	✓	✓	✓	✓	
Sponsor's logo in the Final Program	✓	✓	✓	✓	✓
Sponsor's logo on ILTS 2019 congress website according to level	✓	✓	✓	✓	✓
Acknowledgment of the sponsors at the Opening Ceremony	✓	✓	✓	✓	✓
Additional delegate registrations	5	3	2	1	
Invitations to President's Dinner	4	2	2	1	

How to Book

Sponsorship items can be booked online via the Exhibition and Sponsorship Ordering System (ESOS®). For more details, please check page 19 of the Exhibition and Sponsorship Prospectus.

ILTS 2019 Sponsorship Opportunities

Satellite Symposia

Organizing a satellite symposium is a great opportunity to set your topic within the ILTS 2019 congress and connect with the audience. The session rooms have state-of-art technology and are located directly in front of the exhibition area which will also host coffee breaks and other delegate services.

Satellite Symposia can be organized during lunch breaks on the 16th and 17th of May 2019.

90 min Parallel Symposium*

Dates: 16 May and 17 May

Time: 12:30 PM to 2:00 PM

Price: USD 120,000

* Maximum 3 parallel sessions

The prices for satellite symposia include:

- Integration in overall marketing activities of ILTS 2019 Congress
- Publication of company profile and symposium agenda on ILTS 2019 Congress website
- Digital advertisement of symposium in designated area onsite
- Theater set-up
- Lectern with microphone and presentation computer
- Chairperson's desk with two fixed microphones
- Two fixed microphones for audience
- Sound system, screen, projector
- Laser pointer and timer

The program of the symposium, including title, topics and lectures, must be submitted to the Conference Secretariat for approval by ILTS. Once the program of a symposium is approved, it cannot be modified (except with approval from ILTS). The organizers reserve the right to change the date and time of the symposia.

The sponsor is responsible for the invitation and travel arrangements of its invited speakers as well as ensuring their activities are compliant according to the host country's rules and regulations.



ILTS 2019 Sponsorship Opportunities

Perfusion Workshop

Date: 15 May 2019

Time: 8:30 AM to 4:15 PM

Price: USD 10,000

Number of partners is limited.

ILTS will organize a one-day Perfusion Workshop, putting the leaders in perfusion machines and technology in one room. This workshop will be a unique opportunity for delegates to learn, and experience in vivo the machines. The workshop will include hands-on session and formal presentations and will accommodate a limited group of delegates.

Sponsorship package starts at USD 10,000 and includes:

- Machine demonstration (one morning session and one afternoon session)
- Branding on site and in the whole communication
- Access to delegates' profiles

Postgraduate Course

Date: 15 May 2019

Time: 1:00 PM to 4:50 PM

Price: USD 60,000 for Exclusive Sponsorship

Price: USD 20,000 per session

Scientific Sessions

Under certain circumstances, industry partners can sponsor specific initiatives or sessions.

Kindly contact us for more information.

Email: ilts2019industry@kit-group.org



ILTS 2019 Sponsorship Opportunities

Onsite Resource Center

The Onsite Resource Center is located in the Poster and Exhibition area. In the ILTS onsite resource center, delegates can access many valuable free online services, such as ePosters, webcasts and abstracts. Delegates can also print individual abstracts, have access to the internet for their private use, and print their program from the Online Program Planner.

The Onsite Resource Center will not only be a useful educational service space, but also a networking area and meeting point for delegates with comfortable seating spaces and charging spots for mobile devices. The area will be branded with the sponsor's logo, in cooperation with the organizers.

Sponsor's benefits:

- Sponsor logo branding on the space and furniture
- Acknowledgment in the program
- Sponsor's logo on the computer screens

Exclusive Sponsorship: USD 50,000



Online Congress Resource Platform

Delegates, association members and other stakeholders will be provided with yearlong online access to unique ILTS 2019 Congress content. Hosted on the congress website, the ILTS 2019 Congress Resource Platform is a fully searchable multi-format portal including ePosters, abstracts, session webcasts, and session slides.

Sponsor's benefits:

- Acknowledgment on the platform itself
- A complimentary webcast of your company's satellite symposium
- Mention on all relevant websites and in social media campaigns
- Mention in all promotional material (yearlong)
- Mention onsite and in Pocket Program also given onsite.

Sponsorship: USD 30,000

ILTS 2019 Sponsorship Opportunities

Congress App

The ILTS 2019 Congress App will give delegates all the congress-related information, including the complete Program, a Personal Conference Planner, the list of exhibitors and a networking tool.

Sponsor's benefits:

- Logo on splash screen and banner on the maps screen
- Exclusive logo on the exhibitor list and header at top of the exhibitor list
- 1 x push notification to all app users
- Email to all pre-registered delegates when the app is online with sponsor's logo
- Sponsor's branding at the App Service Booth located at the entrance of the congress.

Sponsorship: (Exclusive Sponsor) USD 50,000

Sponsorship: (Dual Sponsorship) USD 30,000 per sponsor

Congress Wi-Fi

Have your company name set up as the Wi-Fi password.

Your company logo will also be displayed on the Wi-Fi landing page.

Sponsorship: USD 15,000

Congress Bags

All the delegates will receive an ILTS 2019 Congress Bag. The bag will feature the name and logo (in addition to the ILTS 2019 Congress logo and title but not larger). Design must be submitted to the congress secretariat for approval by the 1st of March, 2019. Material must be provided and delivered directly by the sponsor.

Pieces: 1,500

Sponsorship: USD 7,500

(excluding production and delivery costs)

Abstracts on USB Stick

The device will include all accepted abstracts at ILTS 2019 Congress and will be used as a long-term reference.

A voucher with your company name will be provided to all registered participants inviting them to collect the USB stick directly at your booth, providing you with additional interaction with participants.

Sponsorship: USD 20,000

Congress Bag Inserts

Insert a leaflet, invitation to your Session/Exhibition Booth or information brochure into all ILTS 2019 Congress Bags. Layout must be submitted to the congress secretariat for approval by the 1st of March, 2019. Material must be provided and delivered directly by the sponsor.

Pieces: 1,500

Sponsorship: USD 2,500

ILTS 2019 Sponsorship Opportunities

Badge Lanyards

Lanyards together with the name badge will be assigned to every delegate. The design must be submitted to the congress secretariat for approval by the 1st of March 2019. Material must be provided and delivered directly by the sponsor.

Pieces: 1,500

Sponsorship: USD 7,500

(excluding production and delivery costs)

Poster Sessions & ePoster Terminal

These sessions provide networking and learning experiences and they are the highlight of the meeting. A sign acknowledging the sponsor will be placed at the entrance of the poster hall, and on the ePoster terminal.

Sponsorship of 2 terminals: USD 20,000

Coffee/Tea Breaks

Coffee breaks are served in the Exhibition Hall. Your logo or a company name will be displayed on the signage as well as acknowledged in the Congress Program and the Congress App.

Sponsorship: USD 10,000

Vanguard Awards

Two awards are presented to younger members who have submitted the best paper published in basic science and clinical research. The sponsor will have the opportunity to personally present these awards at the Vanguard Reception.

Sponsorship: USD 5,000 per sponsor (maximum 2 sponsors)

Pre-congress Email Blasts

Send out an individual announcement for your session, exhibition booth or other information to all the registered delegates. Email Blasts will be sent out by the congress secretariat. The sponsor must provide email design, texts, images, etc., in HTML format with links to all graphics, two weeks before the date the Email Blast is due to be sent out.

Sponsorship: USD 3,000

Congress Website

Pre-congress, during and post congress advertising. Your company banner on the ILTS 2019 Congress website.

Sponsorship: USD 3,000 (maximum 5 sponsors in total)

ILTS 2019 Sponsorship Opportunities

Onsite Visibility Items

Raise your visibility onsite at the ILTS 2019 Congress venue with signage and banners. A range of custom-tailored opportunities are available upon request. The venue offers various options for onsite visibility, including electronic signage, dynamic signage and also printed options. They are all located within the ILTS 2019 Congress common areas (Welcome, Registration, Exhibition, and traffic areas)

- Digital screens
- Pillar wrapping
- Floor signage

Sponsorship depends upon size and visibility

On request

Advert in Printed Program

The ILTS 2019 Congress Program will be the most essential publication for all attendees, guiding them through the congress. It includes information on presentations, sessions, exhibitions and other activities. The ILTS 2019 Congress Program will be inserted in all delegates' Congress Bags. Deadline for advert submission is the 25th of March, 2019.

Outside back cover: USD 5,500

Inside front cover: USD 5,000

Inside back cover: USD 5,000

Meeting Room

Meeting rooms may be booked as private rooms for potential clients or business and scientific clients to socialize, view sample products, etc.

Sponsorship: USD 5,000

Exhibition Information

Exhibition Space

An Exhibition Booth remains one of the most effective ways to connect with the audience, demonstrate new products, share information and attract interest from new and existing contacts.

Coffee breaks will be provided to all delegates within the exhibition and poster areas, ensuring a flow of attendees.

Cost per square meter raw space

Early bird: USD 390 until 31 January 2019

Standard rate: USD 490 as of 1 February 2019

Minimum space: 9 sqm

Space rental fee includes:

- Net exhibition area (floor space only)
- Company profile in final publications
- Two free exhibitor registrations per full 9 sqm exhibition space
- General Security
- Overall delegate marketing of the ILTS 2019 Congress

Shell Scheme Package

Shell schemes are not included in the exhibition space and need to be ordered. Different shell scheme packages will be available through our Exhibition & Sponsorship Ordering System (ESOS®)

Exhibitor Badge

Two free exhibitor registrations per full 9 sqm exhibition space are included. Additional exhibitor badges can be purchased for USD 80 each. The exhibitor name badge entitles full access to the Exhibition Area but does not allow access to the Scientific Program.

Booth Assignment

Exhibition space will be assigned on a “first-come, first-served” basis within the respective sponsorship levels, according to the date of the exhibition space booking.

How to Book

Exhibition space can be booked online via the Exhibition and Sponsorship Ordering System (ESOS®). For more details, please check page 19 of the Exhibition and Sponsorship Prospectus.

Exhibition Information / How to book in ESOS®

How to book in ESOS®

The Exhibition & Sponsorship Ordering System (ESOS®) is an online system whereby companies can book exhibition space and sponsorship items. It will also be possible to purchase services and items for exhibition space, satellite symposia or hospitality suites / meeting rooms, including furniture, technical equipment, decorations, installations, hostesses and cleaning. The Technical Manual with all details on exhibition space and sponsorship opportunities, including the terms and conditions, is available as a PDF under “Downloads” in your ESOS® account.

As soon as you register on ESOS®, you will have access to multiple items you can purchase or rent as an exhibitor at the Congress. Please make sure to use a completely new username and password. If you require any assistance, please contact us at: ilts2019industry@kit-group.org

Access to [ESOS®](#) and sign up (www.kitsecure.org/ilts2019)

Fill out company data, invoice data and assign yourself a username and password.

ESOS® Support

For questions and support, please contact:

Exhibition & Sponsorship Management / ESOS®

Email: ilts2019industry@kit-group.org

Phone: +49 30 24 603 308

Terms & Conditions

Application to Exhibit or Sponsor

The receipt by the Organizers of a signed Application and Contract Form for Exhibition Space, Sponsored Symposia, and/or Sponsorship Opportunities shall constitute a binding contract (the "Contract") upon issuance of an invoice to Contractor for initial charges, and delivery of that invoice to Contractor at the address in the Contract. No signature of ILTS shall be required.

The Organizers reserve the right to reject any application for space or sponsorship for any reason.

Contract

The Contractor signing this Contract agrees to comply with the Terms and Conditions outlined by the Organizers and any additional or modified Terms and Conditions, rules, regulations, and information as may be adopted by the Organizers. If any Contractor changes management or is purchased by another company/organization, this Contract shall become binding on such company/organization.

Definitions

The term "Contractor" shall mean any company, partnership, firm, organization or individual to whom sponsorship options in relation to the Congress have been allocated for the purpose of any of the following; exhibiting, advertising, sponsorship, or organizing symposia, and shall include their employees, suppliers and agents.

An "Exhibitor" is a contractor that opts for the purchase of exhibition floor space only or offered exhibition packages.

A "Sponsor" is considered a contractor that opts for at least one (1) sponsorship option besides the purchase of exhibition space, although the purchase of exhibition space is not a condition to become a sponsor.

The term "Organizers" shall mean the International Liver Transplantation Society, hereafter referred to as ILTS, its officers, directors, employees, agents, affiliates, and subsidiaries contracted to provide services for the Congress.

The term "Congress" shall mean the ILTS 25th Annual Congress as noted on the front page of the Sponsorship Prospectus.

The term "Congress Venue" shall refer to any exhibition hall, congress facility, hotel or other such building or structure, and anywhere within the precincts of such location under the control of the Organizers for the purposes and duration of the Congress.

The term "Exhibition and Sponsorship Technical Manual" or "Sponsorship Manual" or "Sponsorship Prospectus" shall mean the document(s) announcing all exhibition and sponsorship opportunities offered by the Organizers and associated with the Congress. The terms of all such documents are incorporated into this Contract.

The term "Technical Manual" shall mean the document which shall include all detailed information and details pertaining to the preparation and participation of the Contractors in the Congress.

In case of a conflict between any Manual and these Terms and Conditions, these Terms and Conditions shall prevail.

Payment Terms

All payments must be made in US Dollars (\$). Amounts listed in this Contract are exclusive of federal or local taxes that may apply, as required by law.

On-Time Payment

Contractors must make required payments for exhibition space and sponsorship items as outlined in the Terms and Conditions. Contractors are further responsible for ensuring that there are no outstanding amounts owed by them to the Organizers.

If all payments and outstanding amounts are not paid in full by the first day of the Congress, the Organizers reserve the right to cancel the Contractor's exhibition space or sponsorship item without further notice and without obligation to refund previously paid amounts. Any re-sale of exhibit space or sponsorship items shall not result in a refund to the Contractor. Contractors may not move-in to their exhibit space or have the right to the benefits associated with their sponsorship items until payment in full is received.

Payment Methods

The following methods of payment are accepted:

Terms & Conditions

By Bank Transfer

The entire invoiced exhibition or sponsorship amount must be received at the designated Congress bank account. Please make clear reference to ILTS 2019 as the Congress. The Contractor shall be responsible for all fees from the originating bank and any intermediate banks applied to the wire transfer before it arrives at our bank.

By Credit Card

The Organizers accept Visa, MasterCard and American Express.

A credit card charge of 4% is applied to all credit card payments and is not reflected on the invoice. Please request an authorization form if you wish to pay via credit card.

Detailed information about methods of payment will also be provided on issued invoices.

General Principles

The Organizers may from time to time add to or vary the Terms and Conditions included in this document and do anything at their sole discretion they deem necessary for the proper conduct of the Congress, provided that such amendments or additions do not diminish the rights reserved to the Contractor under his/her booking.

In the event of disagreement regarding behavior, construction, procedures, contents etc. the Organizers shall have the sole right to decide how matters shall be handled.

The Organizers retain the right to change the Congress Venue without prior notification including if they deem it to be it necessary and in the interest of the successful execution of the Congress, or for reasons beyond their control.

The Contractor understands and acknowledges that any expenses incurred by the Contractor in connection with the Congress are the sole responsibility of the Contractor, even in the event of cancellation by either party.

The Organizers reserve the sole right to decide who will be admitted to the Congress, to which areas and at what times. The Organizers have the full authority to deny admittance to or expel any person from the Congress Venue. Persons expelled shall not be entitled to a refund of amounts paid to attend or participate in the Congress, as a Contractor or otherwise.

Unless noted in this Contract, Contractor's participation in the Congress is not dependent on any aspect of the Congress program. Contractors shall have no influence on the official Congress sessions content and speakers of the session or the presentation determined by the Organizers. The Organizers reserve the right to alter or change the format of the Congress, speakers, sessions, assigned room(s), spaces, and time slots.

The use of the Organizers' name (in full or as abbreviation) as well as its logos is strictly forbidden in publicity, advertising, signs, products, printed matter, film, video, other media, websites, signage, etc. without the advance written permission of the Organizers. The Contractor may use a text internet link to the Congress website from their own company website. Any use of the Organizers' name or the Congress' name may not imply endorsement. The Contractor undertakes not to disclose to any third party, other than to its professional advisers or as required by law or as agreed by the Organizers, any confidential or proprietary information relating to the business or affairs of the Organizers. This prohibition includes, but is not limited to, the terms of this Contract, and the pricing of exhibiting and sponsorships.

Both the Contractor and the Organizers shall ensure the general protection of personal data, which is defined by the data protection rules and regulations of the country in which the Congress Venue is located or other applicable jurisdictions. In particular, the Contractor undertakes that any data provided by the Organizers or generated in connection with the Congress, including but not limited to names, addresses, email addresses, and other personal information of Congress attendees, will only be used for the specific purposes outlined and for no other purposes, and that it will ensure the same protection with regard to any such data passed to sub-contractors.

Hospitality Events

Contractors organizing an event for 25 or more participants within 3 days before, during, or within 3 days after the Congress, must first seek approval from the Organizers. The event must not occur concurrently to the official Congress program as determined by the Organizers.

Terms & Conditions

Contractors holding events without approval by the Organizers may face penalties and possible exclusion from participation in future ILTS congresses.

Assignment of Exhibition Space or Sponsorship Items

The Organizers shall endeavor to assign the exhibit space considering the location(s) or the sponsorship items as requested by the Contractor. Assignments will be made using the Organizers ranking policy based on the level of overall sponsor involvement and point system.

Contractors wishing to avoid assignment of space adjacent to that of a particular competitor should indicate so on their application. Sponsors of corporate sessions wishing to avoid a time conflict with another company should also indicate this on their applications. Careful consideration will be given to all requests.

However, the Organizers cannot guarantee acceptance of these requests. The Organizers reserve the right to relocate or reassign booths at any time as it may, in their sole discretion, deem necessary for the overall benefit of the Congress. If a preferred space or time slot is not available, the Organizers will contact the applicant to discuss alternative space or timeslot options.

Contractors shall not sublet or permit the use by any other exhibitor or sponsor of all or any part of the booth or any equipment provided by the Organizers, nor shall Contractors assign this Contract in whole or in part, without written notice to and approval from the Organizers.

Contractor / Product Profile

By exhibiting at or sponsoring, Contractor grants the Organizers a fully paid, perpetual, non-exclusive license to use, display, and reproduce the name of the Contractor in any directory or listing of the Congress exhibitors and sponsors and to use such names in promotional materials unless specifically prohibited by the Contractor. The Organizers shall not be liable for any errors in any listing or for omitting any Contractor from any directory or listing pertaining to the Congress.

A complete listing of all Contractors of at least the Bronze Sponsorship level, including a product description and

Contractor's logo will be included in the any hardcopy or electronic publications distributed to all attendees as determined by the Organizers and allowed by applicable laws, rules and regulations as long as the information is received in time for publishing (dates will be provided in the Technical Manual). The Organizers may modify any description as they deem appropriate.

Give-Aways and Distribution of Materials

Contractors are advised to follow and observe applicable laws, rules and regulations (legal, trade bodies or internal company compliance) as regards to giveaways and distribution of materials. From the perspective of the Organizers, give-aways and (printed) materials may be distributed only in the space rented by a Contractor in the designated exhibition area, at Contractor sponsored symposia unless otherwise specified in in this document or the Technical Manual. No such materials may be distributed in any hotel or venue used by the Congress

Contests, lotteries and raffles are subject to approval by the Organizers. For further details, please refer to the Technical Manual.

Exhibit Layout and Approval

Contractors purchasing space-only exhibit stands are required to submit a detailed plan of their stand for the Organizers' approval by the date to be confirmed in the Technical Manual

Please note that no multi-level structures are allowed to be built on the purchased exhibition space.

Manning of Exhibits

Contractors will be required to ensure that their exhibits are manned during the official opening hours of the exhibition and must not dismantle their exhibits before the published closing time.

Noise

Contractors may not use audible electronic, mechanical apparatus, or open audio systems which may be heard outside the exhibitor's or sponsor's assigned space. The Organizers reserve the right to require any Contractor to discontinue any activity that may cause annoyance or interference with others.

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No Smoking

Smoking is not permitted in the Congress Venue or any other area under control of the Organizers for the purpose of the Congress.

Photography and Video

The Contractor acknowledges that the Organizers have the irrevocable right to use recordings or photography of any kind which have been produced within the framework of the Congress, for their own purposes. By participating in the Congress, Contractor grants the Organizers a royalty-free license to take photographs, video, and other images of Contractor's exhibits, booth, or other means of participation in the Congress, and to use such photographs and images for any reason whatsoever without compensation to the Contractor.

The taking of pictures, other than by the official Organizers' photographer, is expressly prohibited during construction, dismantling, and non-exhibition hours; cameras will not be allowed on the exhibition floor during these times. Only the Contractor may grant permission to have their stand photographed or an audio presentation taped during exhibition hours (subject to Organizers' rights as stated in this Contract). Each Contractor may prevent those considered as competitors from gaining access to or photographing their exhibits. No Contractor shall deny any reasonable request for permission to photograph their booth from outside the boundaries of the booth.

Product Disclaimer

The acceptance of a product or service for exhibition does not in any manner constitute an endorsement by the Organizers.

Protection of Congress Venue

Contractors are expressly bound, at their expense, to promptly pay for or repair any and all damage to the Congress Venue, booth equipment, or the property of others caused by the exhibitor or sponsor or any of its employees, agents, contractors, or representatives.

Registration

All Contractors, including their employees, suppliers and agents, are required to be registered and will receive a badge displaying the Contractor's name.

Contractors who require additional badges beyond the number of badges provided as part of the exhibition fee or attained sponsorship level and as outlined in the Exhibition and Sponsorship Sales Manual will be charged a registration fee. Registration information will be included in the Technical Manual sent to all Contractors in late 2016.

If needed, build up and break-down passes will be available for personnel who setup and dismantle booth or handle realization of sponsorship items on site. Construction passes are free of charge, unlimited and only valid for and during the construction and dismantling of the exhibition. Contractors can arrange for these passes in advance or onsite at the registration desks.

Failure to Occupy Space

Contractors not occupying their confirmed booth space by the date and time directed by the Organizers will forfeit their exhibit booth space without refund. The space may be resold or used by the Organizers at their own discretion.

Cancellation Policy

Any withdrawal from the Congress or early termination of this Contract by a Contractor after the Organizers have officially assigned an exhibition space and/or sponsorship constitutes a liability by the Contractor to pay the associated fees. If monies have already been paid by the Contractor any withdrawal by the Contractor will result in forfeiture of all monies paid.

Cancellation or Downsizing of Booth Space and/or Cancellation of Sponsorship Items

All booking cancellations must be sent in writing to the organizers. Any notice of termination of the booking shall be deemed to have been properly given when delivered by registered mail.

Should the contractor cancel for reasons other than that of failure, neglect or contravention, the contractor shall assume responsibility for all costs payable for all items that are part of the booking. The organizers shall be reimbursed for all expenses in connection with the planning of the conference incurred up to the date of termination and any foreseeable unavoidable costs that might result

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from the contractor's cancellation or from the contractor's sponsorship commitment.

The following cancellation charges apply:

- 20% of the total amount will not be refunded to the contractor for cancellations received earlier than nine (9) months prior to the conference.
- 60% of the total amount must be paid by the contractor for cancellations received between nine (9) and six (6) months prior to the conference.
- 100% of the total amount must be paid by the contractor for cancellations received six (6) months prior to the conference.

Cancellation of the Congress or Exhibition

The Organizers are entitled to cancel the Congress due to reasons beyond their control that prevent or substantially hinder the planned holding of the Congress.

It is mutually agreed that in the event of total cancellation of the Congress due to fire, strike, natural disaster (either threatened or actual), government regulations or causes which would prevent its scheduled opening and/or continuance that are outside of the Organizers' control, this Contract will become null and void. In such case, the Organizers shall determine an equitable basis for a refund of a portion of fees after due consideration of expenditures and commitments already made. Under no circumstances is the Organizers responsible for any Contractor's or other person or company's expenses (such as travel, lodging, or exhibit shipping), or any other incidental or consequential damages.

Liability and Insurance

This Contract shall not constitute or be considered a partnership, employer-employee relationship, joint venture or agency between the Organizers and any Contractors. Contractors agree to and shall indemnify, hold harmless, and defend the Organizers, its officers, directors, employees, agents, affiliates, and subsidiaries (collectively, "Indemnified Party"), from and against any and all liability, responsibility, loss, damage, cost, or expense of any kind whatsoever (including but not limited to court costs and attorney's fees) which any Indemnified Party may incur, suffer, be put to, pay, or be required to pay, incident to or arising directly or indirectly from any act or

omission by Contractor or any of its employees, servants, subcontractors, or agents arising in any way from the Congress or Contractor's participation therein. Contractor further agrees that the Indemnified Party shall not be responsible in any way for damage, loss, or destruction of any property of a Contractor or injury to a Contractor or its representatives, agents, subcontractors, employees, licensees, or invitees.

The Organizers will not be held responsible for any theft of, loss or damage to exhibitor's goods or property. Contractors are reminded that they are required to take out their own insurance to cover such events as well as cancellation and public liability. Under no circumstances will the Organizers be held responsible for any loss or inconvenience suffered by individual Contractors. A certificate of insurance will be requested from each exhibitor/sponsor who must demonstrate adequate Public Liability coverage.

Contractors must obtain insurance policies covering the transportation of materials to the Congress, during the Congress, and return. Contractors must also have public liability, bodily injury, and property damage insurance, as well as employer's liability and workers compensation coverage (as applicable in the Congress location). Such insurance shall name the Organizers and the Congress Venue as additional insureds. Within 30 days of request, Contractors shall provide a certificate of insurance to the Organizers.

Neither the Organizers nor the Convention Venue shall be required to maintain insurance covering Contractors' property and personnel and it is the sole responsibility of Contractors to obtain sufficient insurance coverage.

Limitation of Damages

In no event will an Indemnified Party be liable to a Contractor, whether in contract or tort, or any other theory of legal liability, for any amount in excess of the fees and amounts actually paid by Contractor to Organizers. Further, Organizers shall not be responsible for consequential or indirect damages, including but not limited to lost profits, arising out of or relating to the Congress, any breach of this Contract, or any other act, omission, or occurrence.

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Handling and Storage

Neither the Organizers nor the owners or managers of the Congress Venue will accept or store display materials or empty crates. Arrangements may be made through the Official freight forwarder, and Contractors shall in any event provide the Official freight forwarder with copies of all bills of lading. All shipments and deliveries to the Congress shall be prepaid. Contractors shall not incur any obligation to the Official freight forwarder merely by reason of providing copies of any bills of lading hereunder.

Children and Animals

Children and animals are not permitted at the Congress without specific acceptance by the Organizers in writing.

Codes and Agreements

Contractor hereby agrees to be bound by all Terms and Conditions as well as Rules and Regulations outlined in this Contract, and any additional rules, regulations, and information as may be adopted by the Organizers or the Congress Venue. Contractor further agrees to adhere to and be bound by (i) all applicable fire, utility, and building codes and regulations of the Congress Venue where the Congress is held; (ii) any rules or regulations of said facility; (iii) the terms of all agreements between the Organizers and the managers or owners of said facility; and (iv) all Federal, State, and local laws, codes, ordinances and rules. Without limiting the foregoing, Contractors shall construct their displays and ensure that their sponsorship items comply with all applicable laws, codes and regulations. Contractor shall not, nor shall Contractor permit others to, do anything to its exhibit space or sponsorship items or do anything in the Congress Venue which would cause a difference in conditions from those previously approved by the Organizers.

Industry Guidelines and Pharmaceutical Regulations

Contractors and their agents or designees are solely responsible for complying with all laws, statutes, regulations, guidelines and codes (collectively, "Laws") regarding the relationship between the pharmaceutical and medical device/equipment industry and healthcare professionals, as such apply to each Contractor's company/organization.

Contractors showcasing or providing education about pharmaceutical, pharma-dependent, medical device or other relevant products or services must also comply with all applicable Laws pertaining to their activities.

The Organizers specifically recommend that each Contractor review the following list of codes and regulations:

Germany

Freiwillige Selbstkontrolle für die Arzneimittelindustrie e.V. (FSA)

Europe

European Federation of Pharmaceutical Industries and Associations (EFPIA)

EucoMed/MedTech Europe

International Federation of Pharmaceutical Manufacturers and Associations (IFPMA)

This foregoing list is provided as an example of applicable codes and regulations only, and is not intended to be a complete list, or a representation that any or all of the citations listed apply to each Contractor. Further, the Organizers shall have no obligation to inform Contractor if any of the codes and or regulations listed above is amended, superseded, or modified in any way, or if any other Laws are enacted.

Contractor shall be solely responsible for identifying the Laws applicable to its activities and operations and ensuring its full compliance with them as necessary or appropriate for the Congress.

Technical Manual

A Technical Manual shall be provided to all Contractors at a minimum 120 days prior to the Congress. The manual shall contain details including but not limited to all logistical and technical aspects to the successful preparation and participation of the Contractors in the Congress.

Abstract Embargo Policy

Accepted abstracts are published on the Congress website in a searchable format at the latest two weeks prior to the meeting and will also be made available in other electronic ways.

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Academic institutions, private organizations and companies with products whose value may be influenced by information contained in an abstract, may issue a news release to coincide with the availability of an abstract. However, the Organizers strictly requires that information going beyond that contained in the abstract, such as discussion of the abstract, presentation of data or other details that will be presented at the Congress, is under embargo as outlined above.

Violation of the embargo may result in the abstract being withdrawn from the Congress and/or other measures deemed appropriate.

It is not considered a violation of this policy if the information contained in the abstract is presented or has been accepted for presentation at another meeting (as noted during abstract submission), or if the abstract is published in a peer-reviewed journal after the abstract submission deadline.

It is the responsibility of the submitting author to inform concerned parties (such as agencies) about this policy. If there is a breach of the embargo at any time by a media organization, we ask that the company or organization contact the Organizers communications department immediately.

Media Policy

Media credentials are reserved exclusively for working members of the editorial media, including print, broadcast, radio or online. In order to maintain an environment conducive for quality professional interactions, media credentials are only available to media that are related to the industry, or those that cover another relevant topic. Public relations, advertising, publishers and marketing personnel representing manufacturers do not qualify for media credentials. Video production companies that are representing Contractors or those that are charging companies to be covered do not qualify for media credentials. All media are required to follow the media policy in its entirety. Approved individuals who abuse their media privileges or who misrepresent themselves in obtaining their media passes may risk having their credentials revoked, and their names banned from attending ILTS congresses in future years.

Third Party Companies

The Organizers will communicate exclusively with clearly identified third party companies officially designated in writing by a Contractor as its representative. In such event, the Organizers will have no duty to communicate separately with such Contractor. Queries received from third party companies (i.e. communication and press agencies) which do not clearly indicate which Contractor they are representing, and that have not been properly designated as the representative of that Contractor, will not be answered.

Interpretation and Enforcement

The Organizers shall have full power to interpret and enforce all regulations for the Congress and the power to make amendments and/or further regulations that are considered necessary for the proper conduct of the Congress. Such decisions shall be binding on all Contractors. Failure to comply with any Terms and Conditions may be sufficient cause for the Organizers to require the immediate removal of the offending exhibitor or sponsor and may result in forfeiture of all further rights to exhibit at future congresses of the Organizers, together with all fees paid.

In addition to and without limiting the foregoing, the Contractor fails to comply in any substantial respect with these Terms and Conditions, the Organizers shall have the right to exclude the Contractor, its employees, suppliers and agents, and to sell its exhibition space and/or sponsorship options. The Contractor however will be liable for any loss suffered by the Organizers thereby, and all monies paid by the Contractor shall be absolutely forfeited to the Organizers.

Severability Clause

No amendments, changes, modifications or alterations of this Contract shall be binding upon either party hereto unless in writing and signed by both parties. If any of the provisions of these Terms and Conditions are held to be void or unenforceable, then such void or unenforceable provisions shall be replaced by valid and enforceable provisions which will achieve as far as possible the economic business intentions of the parties. All other provisions of the Terms and conditions that are not being affected remain valid.

See you in Toronto!

ILTS

**ANNUAL
CONGRESS 2019**

TORONTO, CANADA

MAY 15-18, 2019



**INTERNATIONAL LIVER
TRANSPLANTATION SOCIETY**

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